

Mobile - Battlefield Live - Risk Assessment

The following document covers the hazards of a mobile Battlefield Live session with Everyone's Adventure and the actions to be taken to reduce the risk of those hazards. For all Battlefield sessions staff will have access to appropriate first aid equipment and deal with incidents and emergencies inline with the Everyone's Adventures emergency action plan. This Document has helped form the operating document that all Everyone's Adventures staff work to. This document will be reviewed where appropriate.

Hazard	Who is at risk	Action taken to reduce risk
Existing medical conditions	Clients & staff	Good pre-activity equipment lists & pack Instructor aware of medical conditions within group (Everyone's Adventure's participation agreement) Teams, timings and content adjusted to fit with groups ability Medication required be available during activities (Kept on their person or at the briefing area)
Falls and slips	Clients & staff	Staff will complete a safety check of the location before participants arrive and will inform the group of any hazards that the site/venue present. Brief group to be aware of surroundings, uneven and slippery ground. Attention drawn to features and safe movement Good footwear to be worn (Close toe shoes) Group control Clear briefing & good organisation when setting up and sizing equipment to set the tone of the activity Verbally instructed that climbing is forbidden (Participants must remain ground level)
Physical contact	Clients & staff	Clear briefing & good organisation when setting up and sizing equipment to set the tone of the activity Open spaces slow down movement, Marshals promote no-run policy and tactical manoeuvring Non-contact activity, failure to follow this rule will result in that participant being removed from play. Encourage team work
Lifting and carrying	Clients & staff	Correct moving and manual handling of equipment encouraged (Demonstrations are very useful) Instructor awareness of capability, strength and difficulties of terrain
Injuries to feet & hands	Clients & staff	Good pre-activity equipment lists. Correct closed toe footwear to be worn Care taken of hands and fingers in the environment
Dehydration and sun stroke	Clients & staff	Good pre-activity equipment lists. Water for the activity should be available (cafe areas and toilets are a 10 minute walk away) Hats & sunscreen strongly encouraged
Hypothermia	Clients & staff	Good pre-activity equipment lists. Warm clothing to be worn (waterproofs encouraged in wet conditions)
Lack of ability & understanding	Clients	Participants Briefed on safe use and given correct equipment at the start of the session Instructor ensures everyone knows the area of land to be used Instructor ensures time to practice and covers basic skills and safe movement Instructors will use appropriate teams, areas and time scale for the group's skill level
Other people / traffic	Clients & staff	Meeting place in car park & picnic area to gather customers away from traffic Clear briefing given to group when other users may cause a hazard Information passed to group on area to be used, a game zone should be marked with signs Signs for other forest users as to nature of activity and game zone Participants will be informed of the cycle path running along one side of the battlefield.
Getting lost / separated from group	Clients	Group walked from car park (meeting area) to game zone Signs marking battlefield area during game play Instructor aware of size and range of ability in the group Regular briefings and regrouping. Instructor will point out key features within in the battlefield to assist participants with locating briefing and gaming areas.
Environmental	Clients & staff	Due care taken on slippery surfaces.

		Signs to warn horses / riders of the activity as they ride past on the track
		long trousers worn to protect against tics, bites & stings
		Visual check of site for deadwood prior to and during sessions
		Due care taken around any spillages (petrol etc) & reported where possible
		Use of weather report to highlight adverse conditions
COVID - 19	Clients & Staff	(see New Forest Activities - COVID 19 operations for full information and sources)
		Group sizes are limited 6 participants per booking and 12 participants in total (this is subject to review in accordance with government guidance and experienced instructors advice.)
		We strongly recommend that participants who are displaying symptoms or have been in contact with someone who has had the virus within the last 14 days contact the booking offices and not attend the session.
		Participants are collected from the meeting area by the toilets, carpark and café. Participants are encouraged to go to the toilets and wash their hands before heading to the battlefield.
		Activity groups under Covid19 restrictions agree that at least one adult must remain on-site to help children/participants maintain safety measures during breaks. This applies to Family bubbles (closed bubbles), socially distanced bubbles (open bubbles)and socially distanced groups.
		Participants will be provide red with hand sanitiser before entering the briefing area.
		The briefing area and activity bases have been made bigger to offer ample room for participants to social distance. This will be demonstrated and regularly mentioned throughout the participants experience.
		Guns will be laid out on the floor to mark where participants need to stand. The guns will be spread out so social distancing is achieved.
		Each participant will use 1 gun for the whole of their session and will be encouraged only to touch things they need to.
		After each session the used guns will be cleaned with a Milton sterilising fluid solution and have a clean hand band added.
		Used hand bands will be washed in a washing machine on a boil wash before used again.
		The instructor will carry a mask and gloves to be able to administer first aid.
		After the session has finished the instructor will recommend that all participants wash their hands in the toilets.
Completed by		Richard Pearsall
Date		04/06/2016
Reason for review	Reviewed on	Reviewed by
	Jan 17	Richard Pearsall - Update to meeting point location
Following best practice	April - 17	Richard Pearsall - add reasoning section with reviews following insurance symposium
General review / horses passing	March - 18	Richard Pearsall
General review	March - 19	Richard Pearsall
General review / COVID 19	Aug-20	Daniel Pritchard